

**A RESOLUTION TO [ACTION WORD] [ARTICLE] [OBJECT] TO
[SUMMARIZE THE SOLUTION SPECIFICALLY]**

Whereas: State the current problem (this needs to be accomplished in one brief sentence);
and

Whereas: Describe the scope of the problem cited in the first whereas clause (this clause
needs to flow logically from the first); and

Whereas: Explain the impact and harms perpetuated by the current problem (once again,
the clause needs to flow in a logical sequence); and

Whereas: (Additional “whereas” clauses may be used but are not necessary; be sure to end
the last “whereas” clause with a period rather than a semicolon).

Therefore, be it resolved by this NCFL Student Congress here assembled that: state your
recommendation for dealing with the problem (the resolution should be a clear
call for action). And, be it

Further Resolved, that: (this is an *optional* additional recommendation; if not used, end the
previous “therefore” clause with a period).

Respectfully submitted,

(Arch)Diocese of [Name]